#### **Audit and Accountability Committee**



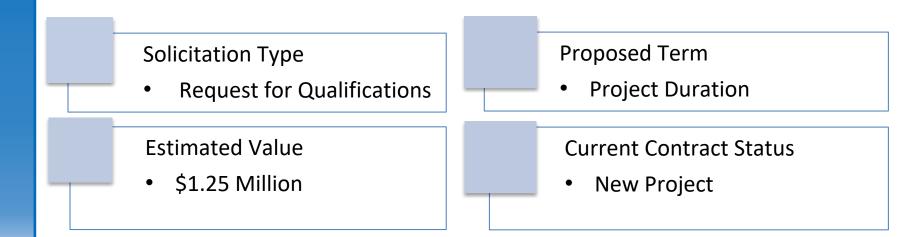
CITY OF

Date: August 26, 2022

Presented by: Razi Hosseini, P.E., R.P.L.S., City Engineer/Director, Public Works Department

#### **Project & Solicitation Overview**

Master Planning and Architectural Design Services for the ACS Campus, to identify programming needs related to functionality, location and to accommodate for future growth; and, provide for the design and construction administration services related to a new Veterinary Hospital for the treatment of dogs and cats, conversion of the current Clinic and improvements to the existing Livestock Area.



#### **Solicitation Overview**

Outreach		<b>Evaluation Voting Members</b>	
NIGP Codes Identified	90610 – Buildings, Architectural Design Services	David McCary, Assistant City Manager, City Manager's Office	
		Dr. Marilyn Gotbeter, Veterinarian, Animal Care Services Department	
Number of Vendors to be Notified	Central Vendor Registry: 140	Byron Smith, City Architect, Public Works Department	
Advertising	TVSA Channel 21 COSA Bidding Opportunities website Hart Beat CivCast	Bethany Colonese, Chief Operations Officer, Animal Care Services Department	
		Mark Beavers, Senior Architect, Public Works Department	
		Alex Martinez, Assistant Director, Building & Equipment Services Department	

## **Solicitation Requirements**

Evaluation Criteria \*Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants: 45 points Understanding of the Project and Proposed Management Plan: 35 points Experience with San Antonio Region & Past Performance: 20 points

\*Criteria will include Low Impact/Sustainable/Green Initiative related questions.

Additional	Local Preference Program: Not Applicable	
Requirements	Veteran-Owned Small Business Preference Program: Not Applicable	
	SBEDA Subcontracting Requirements: 23% M/WBE	

### **SBEDA Goal Setting Overview**

Goal Setting<br/>CommitteeLuis Maltos, Assistant Director, Public Works Department<br/>Angelica Mata, Assistant Director, Finance DepartmentMembersMichael Sindon, Economic Development Administrator, Economic Development Department<br/>Ian Benavidez, Assistant Director, Neighborhood and Housing Services Department

API Applied SBEDA Subcontracting Requirements: 23% M/WBE

• Self-performance by Prime respondents will count toward subcontracting goals.

Availability Analysis APIs are supported by the following analysis on a contract-by-contract basis:

- Opportunities for S/M/WBEs within the scope of work
- Percentage of S/M/WBEs available in the Central Vendor Registry
- Utilization of S/M/WBEs on historic projects similar in nature

# **Project Timeline**

Pre-Solicitatio	n Solicitation	Post – Solicitation	Finalization	
Goal Setting	Pre-Submittal	Evaluation	City Council	
Committee:	Conference:	Complete:	Consideration:	
<ul> <li>July 19, 2022</li> </ul>	September 14,	November 2022	January 26, 2023	
	2022		, ,	
Pre-Solicitation		Contract	Contract Start	
Briefing:	Deadline for	Negotiated:	Date:	
<ul> <li>August 26, 2022</li> </ul>	Questions:	December 2022	March 23, 2023	
	September 23,			
Release Date:	2022	Post-Solicitation		
<ul> <li>August 30, 2022</li> </ul>		Briefing:		
	Due Date:	December 15,		
	<ul> <li>October 17,</li> </ul>	2022		
	2022			